

**SPOKANE CRICKET CLUB**  
**SPOKANE, WASHINGTON**

**CONSTITUTION**

**Article A** – Identification and Logo:

1. The name of the club shall be “Spokane Cricket Club” also referred to as “SPCC” or “the Club” in this document.
2. Registered as a Corporation with Secretary of State, Washington. Tax ID: 80-0372846. UBI # 602-907-382. APID: 1390476
3. Registered Office: 1301 N. Dunbarton Oaks Lane, Liberty Lake, WA 99019
4. Bank: US Bank, Liberty Lake, WA 99019
5. The following shall be the official logo of the club (in development as of May 1, 2009):

The use of this logo, whether in electronic or paper format shall be only under the direction and control of the Executive Committee (EC, see below) of the Club.

**Article B** – Objectives of the Club:

1. To promote the game of cricket in inland Northwest and in particular the greater Spokane area
2. To introduce the game of cricket to those who are new to the game and in particular to the youth
3. To provide facilities, equipment, coaching, training, and a competitive playing format to all those who would like to play the sport of cricket
4. To foster the essential and integral values of cricket, such as: team-spirit, consideration for others, integrity, truthfulness, respect for not only the fellow club members but also to visitors as well as opposing team members and management, on and off the field
5. To play cricket in a friendly, respectful manner while striving to improve one’s and each others’ athletic and cricketing abilities to the highest possible levels of excellence
6. To create and consistently maintain a transparent, democratic and constitutionally-driven and accountable management structure and activities for the Club

**Article C** – Membership:

1. Club membership is open to anyone interested in playing cricket or supporting the Club – without restrictions of race, religion, gender, age or cricketing ability. A minimum athletic ability is required to play the sport.
2. In rare cases, the President, with authorization from the EC, can expel a member. Such expulsion/s would be due to disruptive behavior whether on or off the field, failure to pay the dues owed to the Club on time, failure to uphold the values outlined in Article A.4 or any other reason that the President determines is detrimental to the goals and values of the Club. Upon remedial action/s, the President is authorized to readmit such an expelled member without a formal authorization by the EC.

3. The EC is authorized to determine the membership fees each year.
4. Membership Types and Privileges:
  - a. **Regular:** This type of membership entitles a member to participate in practices and selection for league or any other competitive matches and participation in management.
  - b. **Student:** Unless otherwise stated in the Constitution, this type of membership has the same privileges (including for selection to play matches) and responsibilities as a Regular member except for ineligibility in participation in the EC. To be a Student Member, an individual is required to be a full-time student of a school, college, or a university.
  - c. **Associate:** This type of membership entitles an Associate Member to participate in practices only. An Associate Member is not eligible for participation in the EC. Such a member may be selected to play in a league game or any other competitive match only if a Regular or Student member is not available to play.
  - d. **Benefactor:** This type of membership is for those individuals who would like to support the Club in other ways other than actively participating in practices or matches. These individuals are not eligible to participate in the EC but may take up advisory or supportive positions in other committees created by EC.

#### **Article D – Management:**

1. The Executive Committee (EC) consists of the President, Vice-President, Secretary, and Treasurer.
2. The Executive Committee (EC) is the authorized body to make decisions and administer all the activities of the Club. The EC is authorized to and accountable for the administration of the financial resources of the Club.
3. The EC is authorized to create any additional sub-committees and nominate members or non-members to participate in such sub-committees. The EC is authorized to define the sub-committees' charters and monitor their activities. The sub-committees thus created, report only to the EC and can be dissolved at any time by the EC.
4. Decisions within the EC are made, preferably unanimously, but a simple majority is adequate. In case of a tie, the President casts the deciding vote.
5. The EC shall not make payments to anyone for the purposes of playing, coaching or providing any cricketing services to the Club without, first, unanimous approval by EC and secondly, approval from Regular members (simple majority is adequate). This restriction does not apply to reimbursement of incurred expenses up to \$250 per year; reimbursement above \$250 but below \$500 requires unanimous EC approval and publication of such a decision to the full membership. Reimbursement above \$500 requires approval by a simple majority of Regular members.
6. The EC may admit a maximum of 3 members per year without requiring membership fees. These exceptions are made for individuals under severe financial difficulty, in the interest of the club/team. To protect such members' privacy, the EC may not disclose this information to full membership.

7. The EC consists of the following office bearers with the following responsibilities:

**a. President:**

- i. Leads the EC in setting priorities, making decisions to support such priorities, delegates responsibilities, monitors activities and is the highest official who represents the club with external agencies / individuals
- ii. Presents a State of the Club report at the Annual General Meeting (AGM) summarizing the status and key initiatives and financial status of the Club
- iii. Sets an example for the club thru impeccable conduct and living up to the values in Articles B4 and B6

**b. Vice-President:**

- i. Is the chief counsel and advisor to the President, the EC and other committees of management in developing and executing the mission of the club
- ii. Works closely with the President and others in EC in setting priorities and making decisions for the club, monitoring activities and implementing action items as they arise
- iii. Represents the club with external agencies in coordination with the President and the EC
- iv. Works closely with membership to ensure that their views are brought to the table at the EC and works to carry the message/s back to the members

**c. Treasurer:**

- i. Provides financial leadership and accountability for the Club and supports the President in achieving the Club's priorities
- ii. Presents a financial summary at the AGM
- iii. Presents financial summaries on a periodic basis to all members per the EC's direction
- iv. Performs financial transactions and accounting for them with high level of integrity and clarity for others to understand. Maintains receipts/vouchers etc. to support financial transactions in a way that can support an audit by government or non-governmental agencies
- v. Keeps financial information confidential to EC only and releases key financial information outside of EC only with the consent of EC
- vi. Has the authority to approach members and others to collect payments on behalf of the Club
- vii. Has the authority to sign checks on behalf of the Club. Checks/cash payments and financial commitments over \$250 require approval from the President and only if the President is unavailable for a prolonged time, from any other member/s of the EC

**d. Secretary:**

- i. Is the chief administrative and compliance officer of the management of the Club
- ii. Monitors adherence to the letter and spirit of the Constitution and the decisions taken by management and advises management of actions to be taken or strategies to be pursued
- iii. Plays a key role in ensuring that the AGM or Intermediate General Meetings (IGM) are conducted per the Constitutional requirements including guiding and supporting management in making the required presentations per the Constitution
- iv. Is Responsible for conducting elections in the AGM or Intermediate General Meeting (IGM)
- vi. Shall maintain minutes of EC decisions and where appropriate relevant deliberations and circulate them to EC for approval in the subsequent EC meeting or earlier. The minutes are not official until the EC approves them. The EC shall also determine which of it's decisions/discussions are confidential within EC and which are open to membership.

**8. Captain:**

- i. Leads the team in all matches/practices he/she participates in. Unless a Vice-Captain was previously identified by EC/AGM, the Captain is authorized to delegate his/her responsibilities to any member of the Club selected to play in the particular match
- ii. Has the authority to devise/execute playing strategy during the match and has the authority to expel/bench any player not conforming to such a strategy during the match
- iii. Has the authority to identify the twelfth man if the Selection Committee (SC) selects twelve players for a given match
- iv. Is the sole representative of the club in interactions with opposition team during a match – he/she may delegate this responsibility to any member of the club
- v. Is responsible for keeping an inventory of cricketing equipment and working with others to maintain it in good condition – he/she may delegate this responsibility to any of the members
- vi. Brings operations and team-related issues to the attention of the EC as he/she deems appropriate
- vii. Presents State of the Team report at the AGM

**Article E – Selection Committee (SC):**

- i. Appointed and removed as appropriate by the EC and comprises of three current Regular members of the Club
- ii. Shall have complete and final authority in selecting twelve players for each match that the Club shall play
- iii. Shall endeavor to balance cricketing performance, ability, practice attendance, service to the Club, rotational opportunities, criticality of match situation, strengths/weaknesses of the opposition, nature of

- pitch/weather conditions, availability of players, feedback from members and other appropriate criteria as deemed appropriate by the SC in selecting the team
- iv. May propose “Selection Guidelines” each year for consideration by EC and upon EC’s approval, be communicated to the Club membership – to bring more clarity to the selection criteria.
- v. Captain of the club is automatically a member of the SC

**Article F** – Election Process:

- i. The Secretary is the Chief Election Officer who has authority to conduct both the AGM and IGM within the guidance of this constitution and declare results of elections
- ii. The EC shall determine the date for the AGM each year and communicate to full membership with at least a week’s notice
- iii. Although the full membership is entitled to attend the AGM or an IGM, only current Regular members are eligible to vote
- iv. Only Regular members who have paid club membership and actively participated in club activities in the previous 3 seasons are eligible to hold positions on the EC
- v. Quorum: For an official AGM or IGM to be held, at least two-thirds of the Regular members should be present at the AGM or IGM. The Secretary shall record the names of members in attendance at the AGM or IGM and certify that quorum is present before proceeding with further work at the AGM or IGM.
- vi. The following positions are elected by the AGM with simple majority:
  - a) Members of EC – President, Vice President, Treasurer and Secretary
  - b) Captain (the Vice Captain is appointed and removed by the Captain at his sole discretion)
- vi. For each of the above positions, nominations should be filed by the candidate for only one of the position with the Secretary prior to the AGM. Secretary should communicate the nomination information to the full membership immediately or within a short time of receiving the nomination, prior to the AGM. If there is only one nomination for a particular position prior to commencement of the AGM, then that individual is automatically elected. If there are two or more nominations for any one of the positions, the candidates are entitled to make a short presentation at the AGM prior to secret balloting.
 

The Secretary is the sole authority in counting the ballots and declaring winning candidates
- vii. Upon election, the candidates take office with immediate effect. The Secretary would work to ensure smooth transition of records and any other information/process.
- viii. At a minimum, the following reports shall be presented at the AGM prior to election process:
  - a) State of the Club by the current President
  - b) State of the Team by the current Captain

- c) Financial Statements by the current Treasurer

An IGM can be called only with at least three of the four members of EC

- ix. Notification of the timing and place of the IGM should be communicated to the full membership with at least three days of notice
- x. The purpose of IGM would typically be to convene full membership to receive their views about matters that, in the opinion of EC, can't wait until the next AGM. These matters typically involve significant change in direction or priorities of the Club. Such matters shall be communicated in writing to the members prior to the meeting.
- xi. For the first three years of the Club's existence, i.e., 2009, 2010, and 2011, the following office bearers are ratified by a simple majority of Regular members as of May 5th, 2009.

President: Ravi Mangipudi

Vice President: Sankar Jayaraman

Treasurer: Kishore Gollakota

Secretary: Ritesh Kale

Captain: Rishi Joshi

Selection Committee: Kishore Gollakota, Rishi Joshi and Ravi Mangipudi

No further election is required for these office bearers to execute their responsibilities for the 2009, 2010 and 2011 calendar years.

#### **Article G – Constitution Amendment Process:**

- i. This constitution and subsequent amendments to it can only be amended at an AGM or an IGM with at least three-fourths of those present voting in favor of an amendment
- ii. An amendment can only be proposed in writing by a Regular member and seconded by at least three other Regular members
- iii. Such a proposed amendment should be communicated to the Secretary who in turn will call an EC meeting to discuss the proposal
- iv. Such a proposal can be placed before the AGM or IGM only with at least two of the four EC members supporting it
- v. Any member of the EC is entitled to present a case in favor or in opposition of the proposed amendment at the AGM or IGM

**THE END**